

## **CITIC 1616 Holdings Limited**

## 中信1616集團有限公司

(Incorporated in Hong Kong with limited liability)
(Stock Code: 1883)

1 February 2008

Dear Shareholders.

## INSTRUCTIONS IN RELATION TO ELECTION OF LANGUAGE OF FUTURE CORPORATE COMMUNICATION

The Company offers its shareholders the choice to receive Corporate Communication either in English language or Chinese language only, or in both English language and Chinese language.

"Corporate Communication" includes any document issued or to be issued by the Company for your information or action, including but not limited to:-

- (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report;
- (b) the interim report and, where applicable, summary interim report;
- (c) a notice of meeting;
- (d) a listing document;
- (e) a circular; and
- (f) a proxy form.

## **ACTION TO BE TAKEN**

To make your election, you may send a notice of intent to the Company in the form of the enclosed instruction slip indicating whether you wish and agree to select one of the various options given to you in the instruction slip. Please tick the appropriate box and sign and return the instruction slip, in the envelope provided, to the Company's share registrar, Tricor Investor Services Limited at 26th Floor, Tesbury Centre, 28 Queen's Road East, Wanchai, Hong Kong. If your registered address is within Hong Kong, the enclosed envelope will be postage prepaid and you will not need to affix a stamp when returning your instruction slip. Otherwise, please affix an appropriate stamp.

If we receive your instruction slip by 29 February 2008, your instructions will apply to all Corporate Communication to be sent to shareholders on or after 1 March 2008 until you inform the Company otherwise.

However, if we do not receive your instruction slip by 29 February 2008 and until you inform the Company otherwise in accordance with the applicable legislation and regulation, we will only send to you: (a) a Chinese version of all future Corporate Communication if your address as shown in the Register of Members of the Company is in Hong Kong and you have a Chinese name; or (b) an English version of all future Corporate Communication if your address as shown in the Register of Members of the Company is overseas, or if you are a corporate shareholder, or if you do not have a Chinese name, PROVIDED THAT if we have previously received instructions from you that you have chosen to rely on the versions of Corporate Communication of the Company posted on the Company's website instead of being sent a printed copy of such documents, such instructions will continue to apply.

You have the right at any time by reasonable notice in writing to the Company's share registrar to change the choice of language of the Corporate Communication.

Please note that both the English and the Chinese versions of future Corporate Communication will be available (a) from the Company or its share registrar on request; and (b) on the Company's website at www.citic1616.com.

If you have any queries relating to this letter, please call our hotline at (852) 2980 1333.

Yours faithfully, For and on behalf of CITIC 1616 Holdings Limited Tso Mun Wai Company Secretary